

# CWBS ART CLASSES ENROLLMENT FORM

G/F, NO.9 HOI PONG STREET, SAI KUNG TOWN, N.T TEL: 2719 5533 FAX: 2719 5599 SAIKUNG@ARTHOUSE-HK.COM

## STUDENT'S DETAILS:

Name:

Gender:  Age:  Date of Birth:

Name of School:

## PARENT'S DETAILS:

Name:  Mobile:

Email:  *Please provide your email address in order to be able to receive your next schedule & enrollment form.*

Address:

## COURSE DETAILS:

Day:  Time:  Term:

Course:

## PAYMENT DETAILS:

By Cheque:  Please make a cheque payable to "Anastassia's Art House Limited" and post to G/F, No.9 Hoi Pong Street, Sai Kung Town, Sai Kung, N.T. By Cash:

By Credit Card:  VISA  Master Credit Card No.:

Cardholder's Name:  Expiration Date:

Amount to be charged:  Cardholder's Signature:

By typing my name in the Cardholder's Signature field in the above credit card payment authority, I hereby authorise Anastassia's Art House Limited to charge the specified credit card account in the indicated amount. I promise to pay such total subject to and in accordance with the agreement governing the use of such card.

## SIGNATURE OF PARENT:

*I, the parent/guardian, have read and agree with the terms and conditions herein.*

Signature:  Date:

### TERMS & CONDITIONS

- Classes will start and finish on time so please make sure your child arrives promptly and arrange for his/her pick-up immediately after the completion of each class.
- In accordance with HK practice, we do NOT hold classes when warnings for "Black Rainstorm" or "Typhoon signal #8" or higher have been raised. We use our discretion as to whether or not to cancel workshops due to typhoon signal #3 or other rainstorm warning. Please call us to confirm during such times. We regret that we cannot arrange make-up classes for these or other enforced closures beyond our control. No refunds will be given for such cancelled classes.
- Students are accepted by term only. No partial payment is accepted. All fees are non-refundable once the student has been accepted in the course. No credits will be given, under any circumstances, for classes already paid for but missed due to a student's own reasons.
- Anastassia's Art House may use photographs taken during its classes & activities in promotional publications and on its website. If you do not wish AAH to use photos that include your child, please notify us in writing at the time of enrollment.
- In any case Anastassia's Art House Ltd. and its staff will accept no responsibility for the loss or damage to a participant's property or injury or accident sustained during workshops. Students, parents & guardians agree that no claims will be made against Anastassia's Art House Ltd., its directors, shareholders, or staff.
- All above terms and conditions are applicable for the current academic term for which this enrollment form is completed as well as for all future academic terms when a student continues his/her studies even if no new enrollment form is completed. In such case of continuing studies, please let us know if any of your personal data has changed so that we can update our records. We will notify you in case any of our terms and conditions has changed.

### MAKE-UP CLASS POLICY

- We can arrange make-up classes only for students who miss their regular class due to sickness.
- A maximum of two make-up classes may be arranged per term, regardless of the reason for these make-ups. Make-up classes must be taken within the current term and cannot be carried over to the next term.
- If our available dates for make-up lessons do not match your availability, we cannot guarantee a replacement class.
- We cannot reschedule a pre-arranged or missed make-up class.
- We must be informed one day in advance and in writing of classes to be missed so that we can schedule the make-up classes. Classes missed without proper notice are not able to be arranged for make-up.